

Indira Gandhi Kala Mahavidyalaya, Ralegaon.

Internal Quality Assurance Cell (IQAC)

Proceedings of the 9th Meeting of the IQAC

A meeting of IQAC was held on 27-07-2019 in Principals Chamber at 04.00 PM. The IC Principal, Dr. S.D. Dawda chaired the meeting. At the outset Dr. G.C. Kamble, Principal has been relieved from institute to its previous college on 28.04.19 and Dr. R.V.Barde, (Asst. Prof and head Dept. of Physics and IQAC Coordinator) also has been relieved from the Institution on promotion as Associate Professor in Govt. College. The incharge Principal/ Chairman IQAC has appointed Prof. V.D. Samarth (Asst. Prof.) as IQAC Coordinator, Dr. V. L. Barde, (IQAC, Co-coordinator) and Prof. K.D. Jagtap as member. The IQAC has been refurnished with the following members.

After the reshuffling in the IQAC, the meeting ended with a vote of thanks proposed by the IQAC Coordinator.

Sr. No	Name	Designation
01	Dr. S. D.Dawda, I/C Principal	Chairman
02	Mr. V. C. Ade	Member from management
03	Dr. A. Y. Shaikh, Asst. Prof. & Head, Dept. of Mathematics	Member
04	Prof. S.V. Jadhav, Asst. Prof. & Head, Dept. of Chemistry	Member
05	Dr. K.D. Jagtap, Asst. Prof. & Head, Dept. of Physics	Member
06	Dr. V. L. Barde, Librarian	Member
07	Mr. D. J. Pende, Head Clerk	Member
08	Mr. Raghunathaji Kapartikar	Member from industry
09	Mr. Narendra Jaisingkar	Member from Society
10	Ms. Kanchan Sahapayale	Student member
11	Mr. Bhushan Unde	Member from Alumni
12	Prof. V. D. Samarth, Asst. Prof. & Head, Dept. of Botany	Coordinator IQAC



V. D. Samarth
IQAC Coordinator



I.C. Principal
Indira Gandhi Kala Mahavidyalaya
Ralegaon, Dist. Yavatmal

Dr. S. D. Dawda
Chairperson of the Meeting

Indira Gandhi Kala Mahavidyalaya, Ralegaon.
Internal Quality Assurance Cell (IQAC)
Proceedings of the 10th Meeting of the IQAC

A meeting of IQAC was held on 5th August 2019 in Principals Chamber at 03.00 PM. The Principal chaired the meeting and the following IQAC members were present.

Sr. No	Name
01	Dr. S. D.Dawda, officiating Principal
02	Dr. A. Y. Shaikh, Asst. Prof. & Head, Dept. of Mathematics
03	Mr.. S.V. Jadhav, Asst. Prof. & Head, Dept. of Chemistry
04	Dr. K.D. Jagtap, Asst. Prof. & Head, Dept. of Physics
05	Dr. V. L. Barde, Librarian
06	Mr. D. J. Pende, Head Clerk
07	Ms. Kanchan Sahapayale
08	Mr. V. D. Samarth, Asst. Prof. & Head, Dept. of Botany

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar, and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence is recorded in the meeting. Mr. V.D. Samarth, IQAC Co-ordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting

Items

1. Confirmation of the minutes of the previous meeting held on 27-07-2019
2. To distribute NAAC Criterionwise work.
3. To prepare plan for conducting co-curricular, extracurricular and extension activities for the academic year 2019-20.
4. To prepare plan for organizing guest lectures.
5. To strengthen Mentor-Mentee Scheme.
6. To improve ICT facilities for effective Teaching-Learning process.
7. To update laboratory facilities for conducting subjectwise experiments.
8. To Plan for improving academics and administrative work as per stakeholders feedback
9. Any other matter with the permission of the chairperson.

Item No. 01 : Confirmation of the minutes of the previous meeting held on 27-07-2019

Sr. No	Item	Action taken
1.	Reformation of IQAC	In the IQAC, new members. Dr. S.D. Dawda (Chairman, IQAC,) Mr. K.D. Jagtap (member), and Mr. V.D. Samarth (Co-ordinator, IQAC) were appointed

The minutes of the IQAC meeting were approved by the IQAC.

Item No. 2 : To distribute NAAC Criterionwise work

Resolution: The IQAC Co-ordinator Mr. V. D. Samarth read out criterionwise details and discussed the various criterion wise activities to be conducted for improving the quality of higher education at our college. For effective planning for conducting these activities, it is necessary to distribute the work. Following criterionwise distribution were done. It was resolved to initiate criterionwise work for the academic session 2019-20

SN.	Criterion	Criterion Co-ordinators
1	Criterion I	Mr. Kiran.G. Pawar and Mr. Vivek .D.Samarth.
2	Criterion II	Mr. Kapil .D. Jagtap, and Mr. Ankush. C. Ade
3	Criterion III	Dr. Alfred .Y. Shaikh, and Mr. Swapnil V. Gore.
4	Criterion IV	Dr. Sagar .D. Dawda, Shri. Dipak J. Pende, and Shri. Yogesh .B. Ingole
5	Criterion V	Mr. Satish .V. Jadhav, and Shri. Nikhil P. Khapne
6	Criterion VI	Dr. Sagar .D.Dawda, Dr. Alfred.Y. Shaikh, and Mr. Swapnil.V. Gore
7	Criterion VII	Mr. Pavan .R. Jagnit, and Dr. Virendrakumar.L. Barde,

Resolution passed unanimously.

Item No. 03: To prepare plan for conducting co-curricular, extracurricular and extension activities for the academic year 2019-20.

Resolution: It was resolved in the meeting that every department should plan for conducting co-curricular, extracurricular and extension activities for the academic year 2019-20 as per the guidelines of NAAC

Resolution passed unanimously.

Item No. 04 : To prepare plan for organizing guest lectures.

Resolution: It was resolved in the meeting to organize subjectwise guest lectures of experts from various organizations and colleges. It was also discussed to organize guest lectures to focus mainly on latest developments in the subject and improving the employability and other skills of students.

Resolution passed unanimously.

Item No. 05 : To strengthen Mentor-Mentee Scheme

Resolution: It was resolved in the meeting to strengthen the Mentor-Mentee Scheme by providing more contact hours for Mentors and Mentees interaction and establishing proper mechanism for resolving various problems of Mentee.

Resolution passed unanimously.

Item No. 06 : To improve ICT facilities for effective Teaching-Learning process.

Resolution: It was resolved in the meeting to improve and increase the ICT facilities and tools for effective delivery of subjectwise course content.

Resolution passed unanimously.

Item No. 07 : To update laboratory facilities for conducting subjectwise experiments.

Resolution: It was resolved that every department should plan to procure necessary instruments and equipments as per requirement of practical syllabus prescribed by the university.

Resolution passed unanimously.

Item No. 08. : To Plan for improving academic and administrative work as per stakeholders feedback

Resolution: IQAC Co-ordinator Mr. V.D.Samarth read out analysis report of feedback collected from various stakeholders for the academic year 2018-19. The stakeholders have suggested improvement in class room infrastructure, increase in subject related and motivational books in the library and to conduct programmes for competitive examination guidance. It was resolved in the meeting that the IQAC should prepare action plan for improving academic and administrative work as per suggestions given by the stakeholders in their feedback.


Resolution passed unanimously.

Item No. 09. : Any other matter with the permission of the chairperson.

As there was no other matter to discuss, the meeting ended with a vote of thanks proposed by the IQAC Coordinator.

Resolution passed unanimously.


IQAC Co-ordinator
Co-ordinator
Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon


Chairperson of the Meeting
I.C. Principal
Indira Gandhi Kala Mahavidyalaya
Ralegaon, Dist.Yavatmal

Indira Gandhi Kala Mahavidyalaya, Ralegaon.
Internal Quality Assurance Cell (IQAC)
Proceedings of the 11th Meeting of the IQAC

A meeting of IQAC was held on 21st November 2019 in Principals Chamber at 03.00 PM. The Principal chaired the meeting and the following IQAC members were present.

Sr. No	Name
01	Dr. S. D. Dawda, officiating Principal
02	Dr. A. Y. Shaikh, Asst. Prof. & Head, Dept. of Mathematics
03	Mr. S. V. Jadhav, Asst. Prof. & Head, Dept. of Chemistry
04	Mr. K. D. Jagtap, Asst. Prof. & Head, Dept. of Physics
05	Dr. V. L. Barde, Librarian
06	Mr. D. J. Pende, Head Clerk
07	Ms. Kanchan Sahapayale
08	Mr. V. D. Samarth, Asst. Prof. & Head, Dept. of Botany

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar, and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence is recorded in the meeting. Mr. V. D. Samarth, IQAC Co-ordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting

Items

1. Confirmation of the minutes of the previous meeting held on 5th Aug. 2019.
2. To update college website.
3. To discuss the content of AQAR 2018-19.
4. Any other matter with the permission of chair.

Item No. 1: Confirmation of the minutes of the previous meeting held on 5th Aug. 2019

Sr. No	Item	Action taken
1	To distribute NAAC Criterionwise work	Distribution of criterionwise work has been prepared
2	To prepare plan for conducting co-curricular, extracurricular and extension activities for the academic year 2019-20.	Plan for conducting Co-curricular, extracurricular and extension activities for the academic year 2019-20 has been done
3	To prepare plan for organizing guest lectures.	Various subjectwise guest lectures has been planned.
4	To strengthen Mentor-Mentee scheme	Steps taken for strengthening of Mentor – Mentee Scheme by conducting meetings with mentors.
5	To improve ICT facilities for effective Teaching-Learning process.	Departmental data were collected for the improvement.
6	To update laboratory facilities for conducting subjectwise experiments.	Requirements for improving laboratory facilities collected and planning were done.
7	To Plan for improving academic and administrative work as per stakeholders feedback	Detail plan for improving academic and administrative work as per stakeholder's feedback has been prepared.

The minutes of the IQAC meeting were approved by the IQAC.

Item No. 2: To update college website

Resolution: It was resolved in the meeting that the college website www.igkmralegaon.org should be updated periodically by uploading departmentwise and eventwise information.

Resolution passed unanimously.


Item No. 3: To discuss the content of AQAR 2018-19


Resolution: The IQAC Co-ordinator read out the content of AQAR 2018-19 in the meeting and requested to suggest criterionwise information and data, if not covered in the draft. It was also discussed to finalize final draft of AQAR and submit to the College Development Committee for recommendation before submission to the office of the NAAC, Bengaluru.

Resolution passed unanimously.

Item No. 4: Any other matter with the permission of chair.

As there was no other matter to discuss, the meeting ended with a vote of thanks proposed by the IQAC Coordinator.


IQAC Co-ordinator
Co-ordinator
Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon


Chairperson of the Meeting
I.C. Principal
Indira Gandhi Kala Mahavidyalaya
Ralegaon, Dist. Navatmel

Indira Gandhi Kala Mahavidyalaya, Ralegaon.
Internal Quality Assurance Cell (IQAC)
Proceedings of the 12th Meeting of the IQAC

A meeting of IQAC was held on 6th Jan. 2020 in Principals Chamber at 04.00 PM. The Principal chaired the meeting and the following IQAC members were present.

Sr. No	Name
01	Dr. S. D. Dawda, Officiating Principal
02	Dr. A. Y. Shaikh, Asst. Prof. & Head, Dept. of Mathematics
03	Mr. S. V. Jadhav, Asst. Prof. & Head, Dept. of Chemistry
04	Mr. K. D. Jagtap, Asst. Prof. & Head, Dept. of Physics
05	Dr. V. L. Barde, Librarian
06	Mr. D. J. Pende, Head Clerk
07	Ms. Kanchan Sahapayale
08	Mr. V. D. Samarth, Asst. Prof. & Head, Dept. of Botany

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar, and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence is recorded in the meeting. Mr. V. D. Samarth, IQAC Co-ordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting

Items

1. Confirmation of the minutes of the previous meeting held on 21st Nov. 2019.
2. To conduct Internal Academic and Administrative Audit.
3. To discuss about IPR workshop and organization of University level seminar.
4. Any other matter with the permission of chair.

Item No. 1: Confirmation of the minutes of the previous meeting held on 21st Nov. 2019

Sr. No	Item	Action taken
1	To update college website.	College Website updated
2	To discuss the content of AQAR 2018-19	AQAR 18-19 was thoroughly prepared, discussed and recommended by CDC

The minutes of the IQAC meeting were approved by the IQAC.

Item No. 2: To conduct Internal Academic and Administrative Audit

Resolution: It was resolved to conduct the internal Academic and Administrative audit of the college in the first week of February 2020. The format of audit and team of auditors were also decided as per NAAC guidelines

Resolution passed unanimously.

Item No 3: To discuss about organization of IPR workshop and University level seminar


Resolution: The IQAC Co-ordinator Mr. V. D. Samarth read out the proposal of Department of physics for conducting IPR workshop and proposal of conducting the University Level Seminar Competition of Dept. of Mathematics. It was resolved to recommend both the proposals for conducting above mentioned programmes.

Resolution passed unanimously.

Item No 4: Any other matter with the permission of chair.

As there was no other matter to discuss, the meeting ended with a vote of thanks proposed by the IQAC Co-ordinator.


IQAC Co-ordinator
Co-ordinator
Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon


Chairperson of the Meeting
I.C. Principal
Indira Gandhi Kala Mahavidyalaya
Ralegaon, Dist. Yavatmal

Indira Gandhi Kala Mahavidyalaya, Ralegaon.
Internal Quality Assurance Cell (IQAC)
Proceedings of the 13th Meeting of the IQAC

A meeting of IQAC was held on 12th March 2020 in IQAC Chamber at 04.00 PM. Newly appointed Principal Dr. S.V. Agarkar chaired the meeting and the following IQAC members were present. All the members in the meeting welcomed Dr. S.V. Agarkar.

Sr. No	Name
01	Dr. S.V. Agarkar, Principal/Chairman
02	Dr. A. Y. Shaikh, Asst. Prof. & Head, Dept. of Mathematics
03	Dr. S.D. Dawada, Asst. Prof. & Head, Dept. of Zoology
04	Mr. S.V. Jadhav, Asst. Prof. & Head, Dept. of Chemistry
05	Mr. K.D. Jagtap, Asst. Prof. & Head, Dept. of Physics
06	Dr. V. L. Barde, Librarian
07	Mr. K.G. Pawar, Physical Director
08	Mr. Y. B. Ingole, Senior Clerk
09	Ms. Kanchan Sahapayale
10	Prof. V. D. Samarth, Asst. Prof. & Head, Dept. of Botany

Mr. Raghunathaji Kapartikar, Mr. Narendra Jaisingkar, and Mr. Bhushan Unde were absent in the meeting because of some personal problems and their absence is recorded in the meeting. Shri. V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting

Items

1. Confirmation of the minutes of the previous meeting held on 6th Jan. 2020
2. To welcome newly appointed Principal and IQAC chairperson
3. To reconstitute the IQAC committee
4. To prepare various formats.
5. To take departmental initiative for organizing various activities for improving the quality of education at college level.
6. Any other matter with the permission of chair.

Item No. 1: Confirmation of the minutes of the previous meeting held on 6th Jan. 2019

Sr. No	Item	Action taken
1	To conduct Academic and Administrative Audit	Academic and Administrative Audit was conducted on 7 th February 2020.
2	To organize IPR workshop and University level seminar	The workshop on IPR and Patent filing was organized on 29 th Jan. 2020 and University level seminar was conducted on 1 st Feb. 2020

The minutes of the IQAC meeting was approved by the IQAC.

Item No 2: To welcome newly appointed Principal and IQAC chairman

Resolution: IQAC co-ordinator Mr. V. D. Samarth welcomed newly appointed Dr. S. V. Agarkar as Principal and chairman of IQAC in the meeting

Resolution passed unanimously.

Item No3: To reconstitute the IQAC committee

Resolution: It was resolved to reconstitute the IQAC committee as per guidelines of NAAC and include Dr. S. V. Agarkar as chairman of IQAC

Sr. No	Name	Designation
01	Dr. S. V. Agarkar, Principal	Chairman
02	Mr. V. C. Ade	Member from management
03	Dr. A. Y. Shaikh, Asst. Prof. & Head, Dept. of Mathematics	Member
04	Mr. S.V. Jadhav, Asst. Prof. & Head, Dept. of Chemistry	Member
05	Mr. K.D. Jagtap, Asst. Prof. & Head, Dept. of Physics	Member
06	Dr. V. L. Barde, Librarian	Member
07	Mr. K. G. Pawar	Member
08	Mr. Y. B. Ingole	Member
09	Mr. Raghunathaji Kapartikar	Member from industry

10	Mr. Narendra Jaisingkar	Member from Society
11	Mr. Sahil R. Pudke	Student member
12	Mr. Bhushan Unde	Member from Alumni
13	Mr. Pramod M. Patil	Member from Employers
14	Mr. Raju C. Pudke	Member from Stake holders
15	Mr. V. D. Samarth, Asst. Prof. & Head, Dept. of Botany	Coordinator IQAC

Item No.4: To prepare various formats for effective administrative, academic and other work.

Resolution: The IQAC Co-ordinator, Mr. V. D. Samarth discussed the importance of preparation of various formats for the collection of data and information related to various academic , administrative , Research and extension activities conducted as per IQAC activity calendar

It was resolved to prepare the various formats such as activity completion report, mentor –mentee scheme, reports etc.

All the members of IQAC felt that new formats as discussed in the meeting will be more significant than old formats


Resolution passed unanimously.

Item No. 5: To take departmental initiative for organizing various activities for improving the quality of education at college level.

Resolution: It was resolved in the meeting to take departmental level initiatives for organizing various activities such as personality development , skill enhancement training , extension work etc. for improving the overall quality of education at our college.

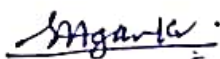
Item No. 6.: Any other matter with the permission of chair.

As there was no other matter to discuss, the meeting ended with a vote of thanks proposed by the IQAC Coordinator.


IQAC Co-ordinator

Co-ordinator

Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon



Chairperson of the Meeting
PRINCIPAL

Indira Gandhi Kala Mahavidyalaya
Ralegaon Dist. Yavatmal